



Zarai Taraqiati Bank Ltd.

CAREER OPPORTUNITIES

We are a major public sector specialized financial institution having its Head Office at Islamabad with a wide network of Branches all across the country. The management intends to induct an energetic and challenge oriented individuals for the position of **OG-I/Deputy Manager (Operations)** on regular basis with the following requirements:

Qualification / Experience	<ul style="list-style-type: none">• Graduate/Postgraduate in Business Administration, Commerce, Economics, Statistics, Mathematics and Agriculture from HEC recognized university.• Minimum 05 years experience in any Bank/Specialized Financial Institution.• OG-II (or equivalent level) & above can apply for DM (ops.) position.• Preference will be given to the Applicants have experience in credit administration.
Technical Skills/ Behavioral Skills	<ul style="list-style-type: none">• Applicants must have working experience in the area for which he is applying for.• Proficient in handling banking transactions, balancing and knowledge of technicalities of the functions• Service oriented, extremely positive attitude, tolerant, courteous and good in communication skills
Age	Maximum Age: 35 (on closing date of the application)
Job Responsibilities / Role	<ul style="list-style-type: none">• Having practical experience in cash, bill, remittance, account opening and other general banking areas, with sound knowledge of related PR's of SBP and other regulatory directions.• Having knowledge of Cash receipt payment / sorting / posting. NIFT handling.• Preparation of banking instruments like Drafts, Pay Orders, bills, CDRs etc.• Effectively manage the service environment of a branch.• To ensure inter-departmental coordination for smooth operations and good working relationships.
Position Vacant at	R.Y Khan, Bahawalnagar, Bahawalpur, D.G Khan, Muzaffargarh. (The candidates bearing Domicile of above mentioned locations or surroundings can only apply for this position)

- We offer competitive remuneration package geared towards attracting best talent in the market.
- Applicants should have minimum 2.5 CGPA out of 4 or equivalent OR minimum 60% marks in degree on the basis of which application is being submitted.
- Dual Nationality holders are not eligible to apply.
- Only short-listed candidates will be called for interview.
- No TA/DA will be admissible for interview.
- Interested candidates may apply online through website: www.ztbl.com.pk.
- Advertisement Date: 09th September, 2018.
- Closing Date of Advertisement: 23rd September, 2018.