



Zarai Taraqati Bank Ltd.

CAREER OPPORTUNITIES

ZTBL is a major public sector specialized financial institution with a wide network of Branches across the country. The mission of the Bank is to play effective role in the promotion of Economic growth by enhancing the availability of credit to the Agriculture sector through reliable access to sustainable financing, special lending programs, technical assistance and products. In order to achieve the mission by ensuring the timely coordination, correspondence, implementation & compliance for various official assignments, Bank's Management desired to induct practiced and enthusiastic candidate for the position of "Advisor to President/ CEO" on one year contract basis (extendable).

Sr. No.	Position Title	Job Description and Responsibilities
01.	Advisor to President/ CEO	<p><u>Qualifications:</u></p> <p>Graduate / Post Graduate in Banking & Finance, Commerce, Business & Public Administration, International relations, Economics, Political Science, Marketing or any equivalent relevant degree from HEC recognized university.</p> <p><u>Experience:</u></p> <p>Atleast 25 years diversified Banking experience in hand. Well versed in advising on matters pertaining to strategic direction & implementation on Banking Sector reforms.</p> <p><u>Tasks to be performed:</u></p> <ul style="list-style-type: none"> • Stay abreast of Bank strategy and policy issues, provide reviews of draft operational documents, policies, and strategies. • Able to handle matters expeditiously, proactively, and follows-through on projects to successful completion. • Contribute to background analyses and recommendations for the President's use and review the drafts of the President's speeches. • Lead & track projects, seminars, events etc for supporting/aiding to President. • Prioritizes and monitor projects processing timelines. • The Position requires preparation of Strategic paper for BOD's of Bank. • To coordinate with and to provide input/support to executives on a variety of issues. • Outstanding interpersonal/negotiation skills, as well as the ability to liaise effectively with Management and support Departments. • Takes on "special projects" as directed by the President.

		<p><u>General Skills:</u></p> <p>Service oriented, extremely positive attitude, tolerant, courteous and ability to communicated effectively in both oral & written form.</p>
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- We offer competitive remuneration package geared towards attracting best talent in the market.
- Applicants should have minimum 2.5 CGPA or minimum 60% marks in degree on the basis of which applying for.
- Only short-listed candidates will be called for interview.
- Interested candidates may apply online through website: www.ztbl.com.pk within 30 days of publication of this advertisement.
- No TA/DA will be admissible for interviews.
- Advertisement Date: 03-05-2020
- Closing Date of Advertisement: 01-06-2020

Please note that any kind of external/internal influence or SAFARISH in Recruitment process would lead to cancel the credentials of candidate and applicant would be immediately BLACKLISTED.